

# Revenue Replacement Program 2015-16

## Funding Program Guidelines

August 2015

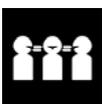
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# 2015-16 Revenue Replacement Program Funding Guidelines

## Overview

The Revenue Replacement Program (RRP) is an allocation based program that provides Queensland Government funding to assist those Indigenous councils that have divested or surrendered profitable general liquor licences (the Funding Program).

RRP commenced in 2008-09, as part of the Queensland Government's agreed harm reduction strategy. The funding is provided as a contribution to assist the nine recipient councils with the cost of delivery of local government services following the loss of revenue that resulted from the divestment or surrender of profitable liquor licences.

## Funding available

From 1 July 2015 to 30 June 2016, RRP has a funding allocation of \$3.525 million. Funding is provided annually.

## Objective

The objective of the Funding Program is to assist Indigenous councils to meet the cost of delivering local government services to their communities by partially replacing the profit from liquor sales previously used to fund delivery of local government services.

## Eligibility

Eligible RRP recipient councils are:

- Aurukun Aboriginal Shire Council
- Kowanyama Aboriginal Shire Council
- Lockhart River Aboriginal Shire Council
- Mornington Shire Council
- Northern Peninsula Area Regional Council
- Palm Island Aboriginal Shire Council
- Pormpuraaw Aboriginal Shire Council
- Torres Strait Island Regional Council
- Yarrabah Aboriginal Shire Council

## Funding details

Funding allocations are based on the three-year averages of the recipient council's income from 2004-05 to 2006-07, as determined at the commencement of the program.

The funding period is for the 2015-16 financial year (1 July 2015 to 30 June 2016). The recipient council must expend its annual funding allocation within this time.

## Important timeframes

The funding allocation will be made to the recipient council following approval by the Deputy Premier, Minister for Transport, Minister for Infrastructure, Local Government and Planning, and Minister for Trade.

A Funding Program Certificate of Expenditure is due to the Department of Infrastructure, Local Government and Planning by 31 July 2016.

## Right to information

The Queensland Government has made a commitment to provide access to information held by the Government. For further information, please refer to the following Acts:

- *Right to Information Act 2009*
- *Information Privacy Act 2009*

## Payments

Payments will be made as bi-annual payments to recipient councils.

Future funding allocations will be subject to the recipient council meeting the Funding Program acquittal requirements.

## Forms

The Funding Program Certificate of Expenditure form can be downloaded from the Department's website at: [www.dilgp.qld.gov.au](http://www.dilgp.qld.gov.au)

## Contact information

Email: [lgfundingunit@dilgp.qld.gov.au](mailto:lgfundingunit@dilgp.qld.gov.au)

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Further information is available on the Department's website [www.dilgp.qld.gov.au](http://www.dilgp.qld.gov.au)

# Conditions of funding

## Head Funding Deed of Agreement

Each recipient council has previously entered into a Head Deed of Funding Agreement ('Head Agreement') with the Department. The Head Agreement addresses the general conditions of funding.

## Acknowledgement of Funding Acceptance Form

Recipient council is required to sign and return to the Department the Acknowledgement of Funding Acceptance form before any approved funding allocation is made.

The form will provide details of any special conditions, if there are any, of the approved funding allocation associated with delivery of the Funding Program.

Signing this form confirms that the recipient council will abide by the Head Agreement, these funding guidelines and any special conditions.

## Relationship between Head Agreement, the Funding Program Guidelines and Acknowledgement of Funding Acceptance Form

These funding guidelines and Acknowledgement of Funding Acceptance form are subordinate to the Head Agreement in all respects. The Head Agreement should be read in conjunction with these two documents.

## Payment schedule

<b>Payment Schedule</b>	
<b>First Payment 50%</b>	The approved funding allocation will be paid to the recipient council within 10 working days of the Department receiving: <ul style="list-style-type: none"> <li>• the signed Acknowledgment of Funding Acceptance form; and</li> <li>• a completed Certificate of Expenditure for the 2014-15 Regional Revenue Program Grant, if not already submitted.</li> </ul>
<b>Final Payment 50%</b>	Paid in January 2016.

## Funding payment and acquittal

The Department agrees to pay the recipient council the approved funding allocation.

The recipient council agrees that the approved funding allocation provided by the Department is a subsidy only, and the recipient council will meet all other associated costs.

Payments will be paid by electronic funds transfer (EFT). Payment by way of EFT is subject to the recipient council completing the Payment by Electronic Funds Transfer form, provided by the Department.

Payment of the approved funding allocation is further subject to the Department being satisfied with:

- the recipient council meeting any special conditions detailed in the Acknowledgment of Funding Acceptance form;
- the general performance and accountability of the recipient council in relation to these funding guidelines and any other agreement between the Department and the recipient Council; and
- the general performance and accountability of the recipient council in relation to any other grants and subsidies provided by the Department to the recipient council.

The recipient council agrees to expend the approved funding allocation to meet the Objectives of the Funding Program. The recipient council agrees to return any unspent funding for the financial year, or an agreed proportion of the approved funding allocation, to the Department if the conditions outlined in these funding guidelines and the Acknowledgment of Funding Acceptance form are not met to the satisfaction of the Department.

## Reporting requirements

The recipient council is required to provide the Department with the following documentation by the due date indicated:

Due Date	Reports due to Department
31 July 2016	Certificate of Expenditure acquitting the approved funding allocation for the Funding Program.

This information will enable the Department to acquit the approved funding allocation provided and assist in the processing of future funding allocations for the recipient council.

## Acknowledgement requirements

The recipient council agrees to, at the recipient council's cost, recognise the contribution of the State of Queensland as set out in the Acknowledgement Guidelines on the Department's website at <http://www.dilgp.qld.gov.au/local-government/grants/acknowledgement-requirements.html>

## Project acquittal

The recipient council acknowledges that the Queensland Government is providing funding for the public benefit. The recipient council will manage the approved funding allocation under the Funding Program in such a way as to ensure this occurs and to achieve the Objectives of the Funding Program.

The recipient council agrees that the expenditure of the approved funding allocation complies with all relevant legislation affecting the purpose, use and benefit to the community.

## Buy Local

The recipient council acknowledges that the Department is providing funding under the Funding Program for public benefit, which includes supporting greater employment opportunities for members of the local community.

When conducting procurement processes, the recipient council agrees to use its best endeavours to ensure that competitive local firms (that comply with relevant legislation) are given a full, fair and reasonable opportunity. For larger, more complex purchases, 'local' may be interpreted as the whole of Queensland.